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Minutes of the meeting of the **Cabinet** held in the Committee Rooms, East Pallant House on Tuesday 7 February 2023 at 9.30 am

**Members Present** Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

**Members Absent**

**In attendance by invitation**

**Officers Present** Mrs L Baines (Democratic Services Manager), Mrs H Belenger (Divisional Manager for Financial Services), Mr D Cooper (Group Accountant), Mrs K Dower (Principal Planning Officer (Infrastructure Planning)), Mr A Frost (Director of Planning and Environment), Mrs J Hotchkiss (Director of Growth and Place), Mrs T Murphy (Divisional Manager for Place), Mrs L Rudziak (Director of Housing and Communities), Mrs D Shepherd (Chief Executive) and Mr J Ward (Director of Corporate Services)

## 76 **Chair's Announcements**

There were no apologies for absence.

Cllr Lintill on behalf of the council gave her thoughts and prayers to the people of Turkey and Syria following the earthquake.

Cllr Lintill explained that the Part II Item 12 had been deferred due to unforeseen circumstances and that the public questions received as they related to that item were also deferred until Cabinet on 7 March 2023.

## 77 **Approval of Minutes**

### **RESOLVED**

That the minutes of the Cabinet meeting held on 10 January 2023 be approved and signed as a correct record.

## 78 **Declarations of Interests**

There were no declarations of interest.

79 **Public Question Time**

As the public questions submitted were in relation to deferred agenda item 12 the questions were also deferred to 7 March 2023 Cabinet meeting.

80 **Budget Spending Plans 2023-24**

Cllr Wilding introduced the item.

In a vote the following recommendations to Council and resolutions were agreed:

**RECOMMENDED TO COUNCIL**

**That the Cabinet recommends to the Council:**

- a) **That a net budget requirement of £15,845,400 for 2023-24 be approved.**
- b) **That Council Tax be increased by £5.26 from £175.81 to £181.07 for a Band D equivalent in 2023-24.**
- c) **Should the final settlement differ from the draft settlement, an equivalent sum be either transferred to or transferred from reserves.**
- d) **The capital programme, including the asset renewal programme (appendices 1c and 1d of the agenda report) be approved.**
- e) **The capital prudential indicators and the Minimum Revenue Provision (MRP) Policy (appendix 4 of the agenda report) be approved.**
- f) **That the Government's Council Tax Support Fund Scheme for 2023-24 be allocated as set out in paragraph 6.7 of this report, using the £170,515 grant received in the 2023-24 financial settlement. Any residual balance from this grant to be used to fund a discretionary scheme, with delegated authority to the Director of Housing & Communities in consultation with the Cabinet member for Corporate Services, Revenue and Benefits to agree the criteria of the discretionary scheme.**

**That the Cabinet further notes:**

- (a) **The current estimated resources position set out in appendix 2 of the agenda report;**
- (b) **The budget variances included in the Draft Budget Spending Plan as set out in appendix 1b of the agenda report.**

81 **Draft Capital Strategy 2023-24 to 2027-28**

Cllr Wilding introduced the item.

In a vote the following recommendation to Council was agreed:

**RECOMMENDED TO COUNCIL**

**That the Council's draft Capital Strategy for 2023-24 to 2027-28 is recommended to Council for approval.**

82 **Changing Places**

Cllr Dignum introduced the item.

In a vote the following recommendations to Council were agreed:

**RECOMMENDED TO COUNCIL**

1. **That Cabinet recommends to Council that the capital funding of £210,000 for Changing Places facilities is accepted and that Officers continue to progress the projects for delivery of the schemes across the district.**
2. **That Cabinet approves the additional revenue costs estimated to be £8,000 from 2024/2025 onwards, to be found out of existing revenue budgets, to maintain the Changing Places facility in Midhurst.**

83 **Approval to release funds from the Community Infrastructure Levy to West Sussex County Council to fund project IBP/355 Real Time Passenger Information screens within Chichester City (phase 2)**

Cllr Taylor introduced the item.

In a vote the following recommendations to resolution was agreed:

**RESOLVED**

**That Cabinet approves the release of £60,000 from the Community Infrastructure Levy to West Sussex County Council to fund Infrastructure Business Plan project 355 (phase 2): the provision of 8 additional Real Time Passenger Information screens in Chichester City.**

84 **Urgent Decision Notice - Local Authority Allocation Fund**

Cllr Lintill drew members attention to the revised Urgent Decision Notice supplement. On behalf of the Cabinet Cllr Lintill formally noted the revised Urgent Decision Notice relating to the Local Authority Allocation Fund.

85 **Late Items**

There were no late items.

86 **Exclusion of the Press and Public**

There was no requirement to exclude the press or the public.

87 **Enabling the Delivery of Affordable Housing on the Crooked Lane, Birdham Exception Site**

This item was deferred to 7 March 2023 Cabinet meeting due to unforeseen circumstances.

The meeting ended at 10.08 am

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CHAIRMAN

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Date: